

University of Paris- Saclay IT Charter

Scope of application

The present charter defines the rules governing the use of the University of Paris-Saclay's IT resources, in compliance with current legislation and the deontological charter of the Réseau National de Télécommunications pour la Technologie, l'Enseignement et la Recherche (RENATER), in order to ensure the normal operation of the underlying information systems. It also describes the sanctions applicable in the event of non-compliance with these rules, and recalls the main reference texts.

It applies to all persons having access to the computing resources of the Université Paris-Saclay. Failure to comply with this charter may result in the signatory being held criminally and disciplinarily liable.

Conditions of access to IT resources

Access to Université Paris-Saclay IT resources is subject to authorization and may only be used in connection with the signatory's teaching or professional activity. These resources may not be used for projects that do not fall within the scope of Université Paris-Saclay's missions, unless an exemption has been granted by the university president.

Any means of access to IT resources (password, certificate, smart card, etc.) is strictly personal and non-transferable. It disappears as soon as the holder no longer meets the allocation criteria specified in the previous paragraph. In the event of loss or theft, users should contact their IT contact, who will take the necessary measures.

Without prior authorization from the Information Systems Department, it is forbidden to install any computer equipment that could interfere in any way with the computer resources of the University of Paris-Saclay.

All files, with the exception of those identified as "personal", are deemed to be the property of Université Paris-Saclay. In accordance with French and European legislation, any file, document, e-mail or other item not expressly identified as "personal" by the user may therefore be viewed and copied by the user.

used by the University without the latter's consent. Any breaches of the present charter or of disciplinary or penal rules discovered in this context may be prosecuted as appropriate.

The user may ask the Data Protection Officer to communicate personal information concerning him/her and have it rectified in accordance with the French Data Protection Act no. 78-17 of January 6, 1978. To do so, the user must send an e-mail specifying his/her request to the following address: dpd@universite-paris-saclay.fr

Respect for IT ethics

The signatory undertakes not to intentionally carry out operations which could, in particular, have the following consequences:

- damaging premises where computer equipment is stored;
- to steal or use another user's means of access to Université Paris-Saclay computer resources;
- to conceal one's true identity or to usurp the identity of a third party;
- intercept any communication between third parties;
- access, delete or modify third-party data without authorization;
- infringe the privacy or intimacy of a third party;
- undermine the integrity or sensitivity of a third party, in particular through images or texts that are provocative, defamatory, discriminatory, hateful or insulting, or that glorify acts of terrorism or crimes;
- incite the sale or consumption of illegal substances;
- misuse of shared computer resources;
- interrupt or alter the normal operation of the network or any of the systems connected to the network;
- bypass access controls and restrictions on the network or systems connected to the network;
- to reproduce, represent or distribute a work of the mind (musical excerpt, literary excerpt, photograph, etc.) in violation of intellectual property rights;
- to copy commercial software or circumvent its protection, contrary to the principles of the French Intellectual Property Code.

If, in the course of his or her work or duties, the signatory is required to create files containing nominative data subject to automated processing, he or she must, prior to any such creation, refer the matter to the establishment's Data Protection Officer (dpd@universite-paris-saclay.fr).

Network and computer systems management

The signatory is hereby informed and expressly accepts that the Direction des Systèmes d'Information may carry out checks on the proper use of the University of Paris-Saclay's IT resources, which may include

result in knowledge of private or confidential data, in particular connection logs kept for a maximum of one year.

He accepts that the Direction des Systèmes d'Information may take emergency measures, such as limiting or temporarily interrupting the operation of some or all of the Université Paris-Saclay's networks and computer systems, in order to preserve security in the event of an incident of which the Direction des Systèmes d'Information has been informed.

However, all these steps will be accompanied by dialogue with the users concerned, and can only be implemented subject to technical and legal feasibility.

Sanctions

In the event of a breach of the rules set out in the present charter, the Information Systems Department reserves the right to immediately withdraw, for an indefinite period, all or part of the offender's access to the University of Paris-Saclay's IT resources. After referral to the appropriate authorities, the signatory may be subject to disciplinary and/or criminal proceedings, depending on the nature of the breach.

Legal framework

Main reference texts :

- Penal Code, in particular articles 226-1 et seq., 227-23, 323-1 to 323-7, 421-2-5 et seq.
- Intellectual Property Code, in particular articles L335-2 and L335-3
- Freedom of the Press Act of July 29, 1881;
- Law no. 78-17 of January 6, 1978 on data processing, data files and individual liberties;
- Law 2004-575 of June 21, 2004 on confidence in the digital economy.

Charter modification

The signatory is informed that this charter may be modified at any time. Changes will be notified periodically.

Name :

First name :

Training / Service / Laboratory :

A

th
e

Signature :